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**BULLETIN 2011-004-AD**

*Revised June 18, 2015*

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**ALTERNATIVE SOLUTIONS-INTAKE AND PROCESSING**

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The intent of this Bulletin is to advise industry professionals of procedures regarding the intake and processing of Alternative Solution (AL) and Request for Acceptance of Existing Condition with Mitigating Features applications at the City of Vancouver.

Starting on June 22<sup>th</sup>, 2015, all applications (new and resubmissions) delivered electronically to the City through the new online application process. On receipt of the Alternative Solution Application, City staff will complete the initial processing necessary to provide the applicant with an AL number and fee receipt. Fees may be paid by major credit card or through the city cashier.

The application form must include a valid Develop/Build (DB) or Building Permit (BU) number and corresponding street address. For resubmissions, the application must include the previously-assigned AL number.

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