BULLETIN 2001-009-GS   April 19, 2007

GAS PERMITS

THIS BULLETIN IS INTENDED TO CLARIFY REQUIREMENTS FOR GAS PERMITS.

The following procedures are required for new installations, relocations, or replacement of <u>all gas appliances including hot water tanks</u>, gas piping or vent pipes (exhaust pipe):

1.   A gas permit must be obtained before any work is started, unless it is an emergency situation, in which case the permit must be obtained the next City business day.

2.   A gas permit shall only be issued to a Licensed Gas Contractor or "Qualified Owner" of a single family dwelling (SFD) who is doing the gas work and is living in the SFD. A "Qualified Owner"is a legal owner of a SFD who has been screened to qualify to apply for a gas permit.

3.   All gas work must be carried out by a Registered Gas Fitter or a "Qualified Owner" as described in Sentence two above.

4.   When the gas work is completed the following items must be <u>**done prior to the final inspection**</u>:

    a)   An Air Test for all gas piping must be completed as follows:
    • Visual air test for commercial installations and all homeowner installations (as described in Sentence 2) must be witnessed by a City Gas Inspector, or
    • Satisfactory completion of an air test in a SFD by a Registered Gas Fitter and noted on the required gas **Installation and Test Certificate**.

    b)   The <u>Installation and Test Certificate</u> must be completed on all gas installations, signed by the Registered Gas Fitter and left on site or delivered to the City's Gas Inspector.

    c)   The Gas Contractor shall arrange access with the owner for all gas inspections under the relevant gas permit.

    d)   All deficiencies shall be completed before final inspection acceptance is given.

5.   It is important that the gas contractor alert owners to the requirement for inspections by City Gas Inspectors.

David Pope   D H Jackson, P.Eng.
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